

Club Support & Development

Ballarat Regional Athletic Centre

The role of a board member is to ensure the organisation meets its goals and objectives, is administered according to centre rules and completes all legal and compliance obligations

Portfolio Description

This portfolio will be based around providing support for clubs and representing the interests of the clubs at the regional level. This person will be the point of contact for clubs wanting to engage with the committee and will be in contact with clubs and their committees from an operations level. This person will ideally be a natural leader and have extensive experience in the Ballarat athletics communities along with knowledge of all skill areas within the organisation. This person will work closely with the Club Liaison Committee (CLC) and AV employee to create initiatives to support club development at a local level.

Responsibilities of Portfolio

- Liaise between athletics clubs in the region and board
- Support clubs in the develop of safe sport procedures and practices
- Provide support to clubs on governance and legal guidelines
- Conduct analysis on club membership numbers

Other Responsibilities

- Abide by the policies, rules and regulation of the Ballarat Regional Athletic Centre
- Ensure all child safe policies are updated and enforced within the organisation
- Present a positive image of the sport to members in the community
- Actively participate in board meetings
- Produce a report, either verbal or written at each schedule BRAC board meeting
- Ensure that all reports to the board are timely, contain required information and are supportive.

Time in Position

The Club Support & Development is elected at an AGM and holds the position for three years before nomination will open again for the positions.

Governance Requirements

The board member is required to abide by all legal obligations placed on them under Aus Sport, the Ballarat Regional Athletics Centre and any relevant sporting body.